



DATE:

TO: 2<sup>nd</sup> JD VALE Board

FROM:

SUBJECT: Change of Signing Authority

In order for the Denver VALE Board to maintain current records regarding the authorized signing authority at funded agencies, please fill out this form when there is a change that affects any personnel funded through 2<sup>nd</sup> Judicial District VALE grants. Please complete the information below and send both a physical and electronic copy to the VALE Board at 370 17th St, Suite 5300, Denver, CO, 80202 and [valebd@denverda.org](mailto:valebd@denverda.org). If you have any questions, please call (720) 913-9022.

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**Change in Signing Authority**

Agency: \_\_\_\_\_

Date Change Effective: \_\_\_\_\_

Change Requested by: \_\_\_\_\_

Project Director's Signature

From: \_\_\_\_\_  
(Typed Name)

\_\_\_\_\_  
(Title)

To: \_\_\_\_\_  
(Name/ Title)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Telephone)

\_\_\_\_\_  
(Fax)

\_\_\_\_\_  
(Email)

\_\_\_\_\_  
Original Signature of new Official (required)

Reason for change: \_\_\_\_\_